



A Premier New York City Real Estate Company

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## APPLICATION FOR APARTMENT RENTAL

### Building Information

Building: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_  
Security: \$ \_\_\_\_\_  
Prepaid Rent: \$ \_\_\_\_\_

Apt. No: \_\_\_\_\_  
Term of Lease: \_\_\_\_\_  
Lease to Start: \_\_\_\_\_  
Lease to End: \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_  
Sex: (M) \_\_\_\_\_ (F) \_\_\_\_\_  
Spouse's Name: \_\_\_\_\_  
Age(s) of Children: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Drivers License #: \_\_\_\_\_  
State of Issue: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Telephone #: Home (\_\_\_\_) \_\_\_\_\_  
Telephone #: Office (\_\_\_\_) \_\_\_\_\_  
Telephone #: Cell (\_\_\_\_) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### Current Landlord Information

Landlord's Name: \_\_\_\_\_  
Landlord's Address: \_\_\_\_\_  
Telephone #: (\_\_\_\_) \_\_\_\_\_

Monthly Rent: \_\_\_\_\_  
Length of Residency: \_\_\_\_\_

### Employment & Income

Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone #: (\_\_\_\_) \_\_\_\_\_

Position: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Annual Base Income: \$ \_\_\_\_\_

Other Source of Income: \_\_\_\_\_  
Do you own or rent another property? \_\_\_\_\_  
Address: \_\_\_\_\_

Types of Loan(s): \_\_\_\_\_  
Monthly Payment: \$ \_\_\_\_\_

## Banking Information

Name of Bank: \_\_\_\_\_

Branch Address: \_\_\_\_\_

Checking/Savings: \_\_\_\_\_

## Citizenship Status

Are you a US Citizen? \_\_\_\_\_

IF NOT, please provide the following information:

Country of Citizenship: \_\_\_\_\_

Passport #: \_\_\_\_\_

Do you have a Visa? \_\_\_\_\_

Visa #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Do you have a Green Card? \_\_\_\_\_

Green Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

## Accountant/Attorney

Accountant's Name: \_\_\_\_\_

Telephone #: (      ) \_\_\_\_\_

Address: \_\_\_\_\_

Attorney's Name: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Telephone #: (      ) \_\_\_\_\_

Address: \_\_\_\_\_

## Emergency Contact

In case of an emergency, please notify:

Name: \_\_\_\_\_

Telephone #: (      ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

**IT IS OUR POLICY NOT TO ALLOW PETS IN OUR BUILDINGS!** ONCE YOU SIGN THIS APPLICATION, YOU AGREE THAT YOU WILL NOT HAVE ANY PETS IN THE BUILDING.

PLEASE SUBMIT YOUR APPLICATION WITH THE FOLLOWING: LETTER OF EMPLOYMENT, PAY STUB, AND PHOTO I.D. ONLY CASH, CERTIFIED CHECKS, MONEY ORDERS, BANK CHECKS, CASHIER CHECKS OR TRAVELER'S CHECKS WILL BE ACCEPTED. **NO PERSONAL CHECKS ACCEPTED!** APPLICATIONS MUST BE ACCOMPANIED BY A **NON-REFUNDABLE \$100.00 PROCESSING FEE** PER APPLICANT.

*I HEREBY GRANT THE ABOVE LANDLORD AND ITS DESIGNEE, LANDLORD PROTECT, INC., A CREDIT REPORTING AGENCY, THE RIGHT TO PROCESS THIS CREDIT APPLICATION FOR THE PURPOSE OF OBTAINING A RENTAL LEASE. IN COMPLIANCE WITH THE FAIR CREDIT REPORTING ACT, THIS NOTICE IS TO INFORM YOU THAT THE PROCESSING OF THIS APPLICATION INCLUDES BUT IS NOT LIMITED TO MAKING INQUIRIES DEEMED NECESSARY TO VERIFY THE ACCURACY OF THE INFORMATION HEREIN, INCLUDING PROCURING CONSUMER REPORTS FROM CONSUMER REPORTING AGENCIES, OBTAINING CREDIT INFORMATION FROM OTHER CREDIT INSTITUTIONS AND CRIMINAL BACKGROUND CHECKS FROM APPROPRIATE LAW ENFORCEMENT AGENCIES. YOU HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME TO RECEIVE ADDITIONAL INFORMATION ABOUT THE NATURE OF THIS INVESTIGATION. THE UNDERSIGNED AGREES THAT THIS APPLICATION SHALL REMAIN THE PROPERTY OF THE APARTMENT COMPLEX, LANDLORD OR REALTOR REGARDLESS IF RENTAL LEASE IS GRANTED.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

How did you learn of this apartment? \_\_\_\_\_

\_\_\_\_\_